What you should know about using the computers

Network drives
u: (\hs‐ulm.de\fs\users\<loginname>) permanent individual storage
w: (\hs‐ulm.de\fs\work\<loginname>) temporary individual storage, will be deleted at 4 a.m. daily
q: (\hs‐ulm.de\fs\scratch) temporary public storage, will be deleted at 4 a.m. daily
p: (\hs‐ulm.de\fs\public) public storage of lecturers

Email
email address: <loginname>@mail.hs‐ulm.de

You can check your mailbox by
- web‐browser (http://webmail.hs‐ulm.de, best with Internet Explorer)
- Exchange‐access (Android, iOS, Outlook)

Printing at the Technische Hochschule
If you want to know your account balance, press Windows key + R, and type in command “Konto”.

Costs for prints per page:
• laser printer black&white DIN A4 0,03 €
• laser printer colour DIN A4 0.10 €

You may only use the paper from the Centre of Information and Media (IMZ)!!!

Credit (you have to apply for it): 5.00 € for student research projects
15.00 € for your bachelor and master thesis

You can transfer money to your print‐account at the terminal in the rooms F34, N01 and S202.

Computer Lab:
Prittwitzstraße: C011, F17, F34, F108
Albert‐Einstein‐Allee: S202, Q137, V001
Eberhard‐Finckh‐Str. N01, Z106

Kyocera‐Printer Location:
A11, A117a, A216, A303, B122**, B320a, C036, E11 (2 printers), F08, F34** (2 printers)
Q109, Q181f, S202**
N01, Q151**
**with hole punching and stapling facility

WLAN “eduroam”
<loginname>@hs‐ulm.de (not your email address!)
Instructions: http://www.hs‐ulm.de/wlan

Access to the network from the outside
• by web‐browser: https://fs.hs‐ulm.de (only for downloading certain file types)
• by VPN‐client: http://www.hs‐ulm.de/vpn‐client
• by WebDAV: http://www.hs‐ulm.de/webdav

How can I change my password?

Use the following webpage:
http://www.hs‐ulm.de/Kennwort/

You will see the following screen (except for the English translation):
Benutzername / user name (your login name)
altes Kennwort / old password
neues Kennwort / new password
neues Kennwort bestätigen / confirm new password

Buttons:
Kennwort ändern / change password
Kennwort testen / test password

Directive for password

• Your password has to have a length of at least 10 characters
• Your password has to contain characters from at least three different character classes.
• Your password must not contain your login name, first name or last name

Recommended characters are:

Lower‐case: abcdefghijklmnopqrstuvwxyz
Upper‐case: ABCDEFGHIJKLMNOPQRSTUVWXYZ
Numerals: 0123456789
Special characters: ! * $ % { } _ ^ `< > \ / \ ~

Detailed Information: www.hs‐ulm.de/rzfaq

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